



Mr William Victor McEnnerney-Whittle
7 Bilsborough Meadow
Lea
PRESTON
PR2 1YY

Tel: 01772 733829

11th May 2010

Members of the Council

You are hereby summoned to attend the Annual Parish Council Meeting of Lea and Cottam Parish Council at St Christopher's Church Hall Blackpool Rd Lea Preston on Monday the **17th May 2010 commencing at 7.30pm** for the purpose of transacting the following business.

W V McEnnerney-Whittle
Clerk to Lea and Cottam Parish Council

AGENDA

1. To elect the Chairman for the next 12 months who will then be required to sign an 'Acceptance of Office'
2. To elect a Vice Chairman for the next 12 months.
3. To receive apologies
4. To receive Declarations of Interest
5. To approve as a correct record the Minutes of the Meeting held on the 12th April 2010 (enclosed)
6. To adjourn the meeting for a period of public discussion.
7. To appoint representatives to attend:
 - Lea & Cottam Pact Meetings
 - Western Area Forum Meetings
 - Preston Parish Councils Consultative Forum Meetings
8. To consider the following planning applications:
 - Retrospective application for the construction of external play equipment and hard play area @ Lea Endowed Primary School Lea Rd Lea Town (details enclosed)
 - Environmental works, including construction of new pond, installation of land drainage and associated landscaping @ Public Open Space South of Cottam adjacent to Lancaster Canal Valentines Lane Cottam (details enclosed)
9. To authorise payment of the following accounts:

500584	Vaughtons	Repair Pendant Ribbon and New Bar	123.86
500585	L Slade	Internal Audit	100.00
500586	Viking Direct	Stationery	112.59
500587	ICO	Data Protection Registration Renewal	35.00
500588	LALC	Annual Subscription	570.69
500589	CA Traffic	Spid Batteries	84.60
500590	County Training Partnership	Courses for New Councillors	120.00
500591	Greenwood Gardening Services	Lengthsman	1110.20

10. To receive and approve the Internal Auditors Report 2009/10 (enclosed)

11. To approve and authorise the Chairman and RFO to sign Section 1 (Statement of Accounts) and Section 2 (Annual Governance Statement) being part of the Annual Audit for the year ending 31st March 2010 (papers enclosed)
12. To consider the enclosed renewal papers and authorise renewal of the Councils insurance at a figure of £551.83 (last year £579.94)
13. To consider the purchase of bulbs (3000) to be planted on Jubilee Recreation ground as part of the works to improve the area which have so far included a community litter pick and the removal of overgrown bushes and vegetation by Preston City Council. Funds are available within the maintenance budget and the planting is expected to be done jointly by the lengthsman (within his present contract) and local residents as part of a further community event later in the year. It is expected that part funding (50% of bulb costs and lengthsman time) may be available through a Green Partnership Grant which will be applied for.
14. To consider the installation of and the erection of four additional brackets and hanging baskets in Lea Town next year at an approximate cost of £180 (brackets) and £80 (hanging baskets) & if approved authorise the signing of the official indemnity to LCC (copy enclosed) by the Proper Officer of this Council.
15. To consider a letter (enclosed) seeking support in obtaining from LCC clarification with regard to future communication following the demise of the Lancashire Local and nominate a representative(s) to attend a meeting with Broughton Parish Council and other Preston City Council Parish Councils if arranged and considered appropriate.
16. To consider a response to the enclosed copy e-mail received from a local resident concerning the proposals to withdraw service 87 and change arrangements with regard to Service 31. An initial response from Preston Bus has now been received and is also enclosed for member's information.
17. To consider sending a letter of thanks expressing this Councils appreciation of the service provided by PCSO Anyon and PCSO Hull who have now both left this immediate area.
18. To consider attendance at the LALC Autumn Conference (details enclosed) at a cost of £33.00 per attending member
19. To note that the next meeting will be held on the 5th July 2010