

LEA & COTTAM PARISH COUNCIL

MINUTES OF THE ANNUAL PARISH COUNCIL MEETING HELD AT ST. CHRISTOPHER'S CHURCH HALL, BLACKPOOL ROAD, LEA, PRESTON AT 7.30 PM on MONDAY 18TH MAY 2009

PRESENT: Cllrs Butler, Helvin, Ward, Dickinson, Jones, Lambert, Oliver, Talbot, Hart. Coward, Jones & Noble

2 Members of the public were present.

38/09 ELECTION OF CHAIRMAN

Cllr Clegg was elected Chairman for the next 12 months. She duly signed the Declaration of Acceptance of Office.

39/09 ELECTION OF VICE CHAIRMAN

Cllr Hart was elected Vice Chairman for the next 12 months.

40/09 APOLOGIES FOR ABSENCE

None

41/09 NOTIFICATION OF INTERESTS

None

42/09 MINUTES OF THE LAST MEETING

It was resolved that the minutes of the meeting held on the 6th April 2009 should be approved and signed by the Chairman as a correct record.

43/09 PUBLIC PARTICIPATION

The meeting was adjourned for a period of public participation.

Mention concerning noise levels supposedly emanating from Trax was raised and a letter from the Environment Tea at Preston CC which provided an up to date position was read out. Further monitoring is being requested.

Bus services as mentioned during the Parish Meeting were considered acceptable despite a reduction in bus numbers and the quality of the bus stock being used in this area.

Issues with regard to maintenance in Cottam and the delayed transfer of services to Preston CC were mentioned.

Thanks and best wishes were expressed to Cllr Talbot for her support as Chairman over the last year and whilst as a member of this Council. Cllr Talbot is due to leave the area shortly and will be resigning from the Parish Council.

The meeting was reconvened

44/09 APPOINTMENT OF REPRESENTATIVES

It was resolved that Cllrs should be appointed as detailed below:

- **Lea & Cottam Pact Meetings – Cllrs Butler and Hart**
- **Western Area Forum Meetings – Cllrs Coward and Helvin**
- **Lancashire Local Meetings – Cllr Coward**
- **Preston Parish Councils Consultative Forum Meetings – Cllrs Oliver and Helvin**

45/09 FINANCIAL STATEMENT 31ST MARCH 2009

It was resolved that the Financial Statement to the 31st March 2009 which had previously been circulated should be approved

46/09 INTERNAL AUDITORS REPORT

It was resolved that the Internal Auditors Report which had been previously circulated should be approved.

47/09 AUDIT RETURN

It was resolved that the Chairman and RFO to sign Section 1 (Statement of Accounts) and Section 2 (Annual Governance Statement) being part of the Annual Return for the year ending 31st March 2009.

48/09 INSURANCE

It was resolved that this Council should renew its insurance policy with Allianz at the reduced figure of £579.94

49/09 ROOM HIRE

It was resolved that payment of £200 to St Christopher's Church to cover room hire for the current financial year (8 x £25) should be approved

50/09 FINANCIAL MATTERS

It was resolved that the below mentioned payments should be approved.

PARISH COUNCIL			
500523	Information Commissioner	Data Protection Registration	35.00
500524	Ink Express	Printer	248.86
500525	Trinity Church	Donation towards Gala Costs	100.00
500526	Greenwood Gardening Services	Lengthsman	888.00
500527	Viking Direct	Stationery	74.78
500528	L Slade	Internal Auditor	100.00
500529	LALC	Subscription 2009/10	551.73
500530	St Christopher's Church	Room Hire 2009/10	200.00
500531	Allianz	Insurance	579.94

51/09 WESTERN APPROACH BULB PLANTING

It was resolved that this Council approve the purchase of up to 8000 bulbs to further develop the area on the Western Approach approaching from Riversway at a cost of £300 approx which should be met from the existing allocated 'Materials & Bulbs' budget

52/09 NEWSLETTER PROOF READERS

It was resolved that Cllrs Hart & Ward should be appointed as proof readers.

53/09 PARISH PLAN

It was resolved that despite the low response to the 137 specific letters and coverage in Cottam Hall Directory the suggestion of a Parish Plan should form the basis of an article in the September newsletter and also on the web site. It was further resolved that Cllr Coward would coordinate the article in conjunction with Cllr Jones but that all members were invited to submit to him their comments on the content.

54/09 NEXT MEETING

The next meeting will be held on Monday the 29th June 2009