



Mr William Victor McEnnerney-Whittle
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31st March 2009

Members of the Council

You are hereby summoned to attend the Annual Parish Council meeting of Lea and Cottam Parish Council at St Christopher's Church Hall Blackpool Rd Lea Preston on Monday the **18th May 2009 at 7.30pm** for the purpose of transacting the following business.

W V McEnnerney-Whittle
Clerk to Lea and Cottam Parish Council

AGENDA

1. To elect a Chairman for the next 12 months
2. To elect a Vice Chairman for the next 12 months
3. To receive apologies
4. To consider and approve the Minutes of the Meeting held on the 6th April 2009 (already circulated)
5. To receive Declarations of Interest
6. To adjourn the meeting for a period of public discussion.
7. To appoint representatives to attend the following groups:
 - Lea & Cottam Pact Meetings
 - Western Area Forum Meetings
 - Lancashire Local Meetings
 - Preston Parish Councils Consultative Forum Meetings
8. To approve the Financial Statement to the 31st March 2009 (enclosed)
9. To receive the Internal Auditors Report 2008/9 (enclosed)
10. To consider approve and authorise the Chairman and RFO to sign Section 1 (Statement of Accounts) and Section 2 (Annual Governance Statement) being part of the Annual Audit for the year ending 31st March 2009 (papers enclosed)
11. To consider and authorise renewal of the Councils insurance (report enclosed) at a figure of £579.94 (last year £653.60)

12. To authorise payment of £200 to St Christopher's Church to cover room hire for the current financial year (8 x £25)

13. To authorise payment of the following accounts:

PARISH COUNCIL			
500523	Information Commissioner	Data Protection Registration	35.00
500524	Ink Express	Printer	248.86
500525	Trinity Church	Donation towards Gala Costs	100.00
500526	Greenwood Gardening Services	Lengthsman	888.00
500527	Viking Direct	Stationery	74.78
500528	L Slade	Internal Auditor	100.00
500529	LALC	Subscription 2009/10	551.73
500530	St Christopher's Church	Room Hire 2009/10	200.00
500531	Allianz	Insurance	579.94

14. To approve the purchase of up to 8000 bulbs to further develop the area on the Western Approach approaching from Riversway at a cost of £300 approx which can be met from the existing allocated 'Materials & Bulbs' budget.

15. To appoint TWO members to act as 'proof readers' prior to the release of each quarterly newsletter for printing.

16 To consider the response and any future course of action to the 137 specific letters sent to businesses and residents and the general information supplied to all residents in the last issue of the Cottam Directory inviting enquiries and interest in formulating a Parish Plan. (Members may wish to note that only ONE response has been received)

17. To confirm the date of the next meeting as 29th June 2009