

**LEA AND COTTAM PARISH COUNCIL
AGENDA FOR MEETING 1ST SEPTEMBER 2008**

1. APOLOGIES

2. NOTIFICATION OF INTERESTS

3. CONFIRM THE MINUTES OF THE MEETING HELD ON MONDAY 30th June 2008 (already circulated)

4. PUBLIC PARTICIPATION

The meeting will be adjourned to listen to representations from the public and is expected to include a presentation from Jo-Anne Freeman (County Fire Safety Practitioner) concerning fire safety.

5. FINANCIAL MATTERS

Members are asked to approve the following payments:

CHQ NUMBER	PAYEE	PURPOSE	AMOUNT
500470	ST CHRISTOPHERS CHURCH	ROOM HIRE - JUNE	25.00
500471	GREENWOOD GARDEN SERVICES	LENGTHSMAN & MATERIALS	667.00
500472	GREENWOOD GARDEN SERVICES	LENGTHSMAN & MATERIALS	549.49
500473	LANCS TRAINING PARTNERSHIP	NEW CLLRS COURSE	60.00
500474	ST CHRISTOPHERS CHURCH	ROOM HIRE - SEPTEMBER	25.00

6. FINANCIAL STATEMENT 30TH JUNE 2008

Members are asked to consider and approve the Financial Statement as at the 30th June 2008 (enclosed)

7. STANDING ORDERS

Members are asked to consider and adopt the enclosed Standing Orders which have been updated as explained in a report from the Clerk which is also enclosed.

8. TRAINING WORKSHOPS

Members are asked to consider nomination(s) for the Chairmanship workshop which is to be held on the 15th October 2008 at a cost of £20.00 per person and also the Planning workshop to be held on the 28th October 2008 also at a cost of £20.00 per person.

9. INTERIM PLANNING STATEMENT 5 – HOUSING PROVISION IN PRESTON PUBLIC CONSULTATION

Members are asked to consider the Draft Statement enclosed and decide what comments if any should be forwarded to Preston City Council Planning Policy Dept.

10. BT PAYPHONES

Members are asked to consider the attached documents regarding the proposal to remove the payphone from Sidgreaves Lane PR4 0RD

11. CPRE

Members are asked to confirm or otherwise payment of £28.00 being the subscription recommended minimum for this Parish Council for 2008.

12. JUBILEE ACTION GROUP

Members are asked to nominate one member who is willing to become a Trustee for the above mentioned group which is being formed with a view to eventually acting as the umbrella organisation for funding applications relating to proposals for a MUGA and possibly also a youth shelter within the Parish. (Please note that as a Trustee the nominated member will not be acting as a Representative of the Council but directly in the interests of the Action Group)

13. PARISH PLANS

Members are asked to discuss and consider whether it might be appropriate for this Parish Council to facilitate the creation of a Parish Plan.

Information was sent out in the Clerks report dated July 2008 together with an example plan from another local parish council which might be pertinent to the discussion.

A document explaining the basic concept of such plans provided by Community futures is also now enclosed.

Gill Ashall from community Futures has also indicated that she would be willing to attend a Parish Council meeting to discuss Parish Plans if so requested.

14. DONATION TO 2ND LEA SCOUT GROUP

Members are asked to consider a Suggested £100 donation towards the good work they do in the area of Lea.

Please see attached (a copy of the Council's donation policy is also enclosed)

15. NEXT MEETING

The next meeting will be held on Monday the 13th October 2008