

AGENDA

**1. ELECTION OF CHAIRMAN**

Members are required to elect a Chairman for the next 12 months, who will then be required to sign an Acceptance of Office.

**2. ELECTION OF VICE CHAIRMAN**

Members are asked to elect a Vice Chairman for the next 12 months.

**3. APOLOGIES**

**4. NOTIFICATION OF INTERESTS**

**5. CONFIRM THE MINUTES OF THE MEETING HELD ON MONDAY 31<sup>st</sup> March 2008 (already circulated)**

**6. PUBLIC PARTICIPATION**

The meeting will be adjourned to listen to representations from the public.

**7. PLANNING APPLICATION**

2007/1273 – Erection of 3no detached single storey buildings (following demolition of existing) for administration, mechanical engineering training, academy vocational training, motor sport building and ancillary purposes (in association with existing use of land as leisure area and training ground for all terrain vehicles and off road motor cycles) including alterations to existing car park layout @ Trax Motor Sport Wallend Road Preston PR2 2HW

**8. FINANCIAL MATTERS**

a) Members are asked to consider and approve the Risk Management Plan & Register (Enclosed)

b) Members area asked to consider and approve the Schedule of Assets (Enclosed)

c) Members are asked to consider and approve the Internal Control Procedures Document (enclosed) and confirm that this has been reviewed and is considered to be an adequate and effective system of internal financial control

d) Members are asked to consider and authorise renewal of the Councils insurance (Schedule enclosed) at a figure of £653.60 (last year £597.59)

e) Members area asked to consider approve and authorise the Chairman and RFO to sign Section 1 (Statement of Accounts) and Section 2 (Annual Governance Statement) being part of the Annual Audit for the year ending 31<sup>st</sup> March 2008

f) Members are asked to approve the following payments:

CHQ NUMBER	PAYEE	PURPOSE	AMOUNT
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500449	Thomas Cole Solutions	Domain Name	23.50
500450	W V McEnerney-Whittle	Prizes for Lea Endowed Competition (S137)	40.00
500451	Information Commissioner	Data Protection Registration	35.00
500452	LALC	Subs 2008	525.02
500453	LCC	Lea Lane Speed Red Costs	2339.54
500454	Royal British Legion	Wreath 2007 (S137)	50.00
500455	Len Slade	Internal Audit	90.00
500456	P Greenwood Services	Lengthsman	460.00
500457	Blackpool Ladder Co	H & S Ladder re SPID	179.78
500458	Allianz Insurance	Council Insurance Renewal	653.60
500459	St Christopher's Church	Room Hire 19 <sup>th</sup> May 2008	25.00

## 9. REPRESENTATIVES

Members are asked to appoint a Council representative(s) for the following:

- Lea & Cottam Pact Meetings
- Western Area Forum Meetings
- Lancashire Locals
- Preston Parish Councils Consultative Forum

## 10. MULTI USE GAMES AREA

Members are asked to consider a report (attached) and approve that this Council continue to support this project by agreeing that the Clerk to this Council should continue to be involved in the project on behalf of this Council.

## 11. YOUTH SHELTER

Members are requested to consider a suggestion that this Council might in some way become involved in the provision of a Youth Shelter within the Parish

## 12. INGOL CRICKET CLUB – MILLER GREEN

Members are asked to consider a request received from Ingol CC requesting the use of Miller Green for cricket matches. (The Chairman and Clerk are scheduled to meet with a club representative on Friday the 16<sup>th</sup> May to establish more precise information which will be available at the meeting)

## 13. TRINITY CHURCH COTTAM – PENWORTHAM GALA

Members are asked to consider sponsoring the Trinity Church Cottam 'float' at the forthcoming Penwortham Gala (papers enclosed)

## 14. LALC CONFERENCE OCTOBER 2008

Members are asked to consider attendance at the above Conference (papers enclosed)

## 15. TRAINING

Members are asked to consider attendance at the 'New Councillors and Clerks' Training events in July 2008 (papers attached)

## 16. LEA GALA

Members are asked to confirm expenditure on 'balloons and gas' of approx £80.00 for use in connection with the Council representation at the Lea Gala 2008.

**17. LALC AGM 1<sup>st</sup> NOVEMBER 2008**

**Members are asked to consider sending 'two' voting representatives to the forthcoming LALC AGM and also consider the submission of resolutions for discussion and debate by attending delegates (papers enclosed)**

**18. LANCASHIRE FIRE AND RESCUE SERVICES**

**Members are asked to consider inviting a member of the local Community Fire Safety Team to address this Council at a future meeting (papers enclosed)**

**19. NEXT MEETING**

The next meeting will be held on Monday the 30<sup>th</sup> June 2008