

LEA & COTTAM PARISH COUNCIL

MINUTES OF ANNUAL PARISH COUNCIL MEETING HELD AT ST. CHRISTOPHER'S CHURCH HALL, BLACKPOOL ROAD, LEA, PRESTON AT 7.30 PM on MONDAY 19TH MAY 2008

PRESENT: Cllrs A Butler (Chairman), A Dickinson, P Oliver, L Talbot (Vice Chairman), P Helvin, M Clegg, N Ward, J Coward, T Hart, V Clarke & H Noble

3 Members of the public were present.

44/08 ELECTION OF CHAIRMAN

Cllr L Talbot was duly elected Chairman for the next 12 months. She signed the Chairman's Acceptance of Office.

45/08 ELECTION OF VICE CHAIRMAN

Cllr Clegg was duly elected Vice Chairman for the next 12 months.

46/08 APOLOGIES FOR ABSENCE

Apologies were received from Cllrs Lambert & Edwards.

47/08 NOTIFICATION OF INTERESTS

Cllr Talbot declared a personal and prejudicial interest in item 13 on the agenda relating to a requested donation to Trinity Church Cottam relating to a 'float' to be entered into the Penwortham Gala due to her personal involvement with Trinity Church. Cllr Talbot left the room during the debate and voting on this item however she made representation under para 12(2) of the Code of Conduct during public participation.

48/08 MINUTES OF THE LAST MEETING

It was resolved that the minutes of the meeting held on the 31st March 2008 should be approved and signed by the Chairman as a correct record.

49/08 PUBLIC PARTICIPATION

The meeting was adjourned for public discussion

Mention was made of the Trax application to be discussed at item 7 on the agenda and members asked to bear in mind 'noise issues' which had been the subject of complaints within the parish for some time.

A representative of Ingol Cricket Club spoke and responded to questions in support of and concerning item 12 on the agenda in respect of the requested use of Miller Green as a cricket ground.

A representative of Trinity Church Cottam and Cllr Talbot spoke in support of and concerning item 13 on the agenda being an application for grant sponsorship for a 'float' to be entered into Penwortham Gala which would have benefits to many residents of this parish who would be taking part and also enhance the profile of the Parish Council.

The meeting was re-convened

50/08 PLANNING MATTERS

2007/1273 – Erection of 3no detached single storey buildings (following demolition of existing) for administration, mechanical engineering training, academy vocational training, motor sport building and ancillary purposes (in association with existing use of land as leisure area and training ground for all terrain vehicles and off road motor cycles) including alterations to existing car park layout @ Trax Motor Sport Wallend Road Preston PR2 2HW

It was resolved that no objections should be made to the application itself but that comment should be made drawing the attention of the Planning Dept to potential additional noise emanating from the new buildings so as to ensure that all legal requirements with regard to any such potential noise are met.

51/08 FINANCIAL MATTERS

a) It was resolved that the Risk Management Plan & Register previously circulated should be approved.

b) It was resolved that the Schedule of Assets previously circulated should be approved.

c) It was resolved that the Internal Control Procedures Document previously circulated should be approved and is considered to be an adequate and effective system of internal financial control.

d) It was resolved that renewal of the Councils insurance at a figure of £653.60 (last year £597.59) should be approved.

e) It was resolved that the Annual Return as at 31st March 2008 should be approved and that the Chairman and RFO should sign Section 1 (Statement of Accounts) and Section 2 (Annual Governance Statement) being part of the Annual Return for the year ending 31st March 2008.

f) It was resolved that the following payments should be approved

CHQ NUMBER	PAYEE	PURPOSE	AMOUNT
500449	Thomas Cole Solutions	Domain Name	23.50
500450	W V McEnerney-Whittle	Prizes for Lea Endowed Competition (S137)	40.00
500451	Information Commissioner	Data Protection Registration	35.00
500452	LALC	Subs 2008	525.02
500453	LCC	Lea Lane Speed Red Costs	2339.54
500454	Royal British Legion	Wreath 2007 (S137)	50.00
500455	Len Slade	Internal Audit	90.00
500456	P Greenwood Services	Lengthsman	460.00
500457	Blackpool Ladder Co	H & S Ladder re SPID	179.78
500458	Allianz Insurance	Council Insurance Renewal	653.60
500459	St Christopher's Church	Room Hire 19 th May 2008	25.00

52/08 REPRESENTATIVES

It was resolved to appoint the following Representatives:

- **Lea & Cottam Pact – Cllrs Talbot and Butler**
- **Western Area Forum – Cllrs Helvin and Coward**
- **Lancashire Locals – Cllr Ward**
- **Preston Parish Councils Consultative Forum – Cllrs Oliver and Helvin**

53/08 MULTI USE GAMES AREA

It was resolved to accept the report previously circulated and agree that the Clerk to this Council should continue to be involved in the project on behalf of this Council.

54/08 YOUTH SHELTER

It was resolved that this item be deferred to another meeting since the member who was intending to speak on the matter was absent.

55/08 INGOL CRICKET CLUB – MILLER GREEN

Members were asked to consider a request received from Ingol CC requesting the use of Miller Green for cricket matches. (The Clerk had met with a club representative on Friday the 16th May to establish more precise information and a representative from the Club spoke in support of the request during public participation. The Clerk explained that he had received indications that a 'change of use' might be required and that if this was the case then the terms of the transfer of the land might be impinged leading to a potential payment having to be made by the Council under the third schedule of the transfer deed.

It was resolved that in principle the Council were prepared to allow the ground to be used for cricket matches however clarification needed to be sought to ensure that no liability ensued to the Council in doing so and that initially the representative of Ingol Cricket Club should consult with Preston City Council planning dept to establish planning permission requirements before liaising further with the Clerk to this Council concerning any legal implications.

56/08 TRINITY CHURCH – PENWORTHAM GALA

Members were asked to consider sponsoring the Trinity Church Cottam 'float' at the forthcoming Penwortham Gala to the extent of £247.00 to assist with the purchase of equipment and materials.

It was resolved that a donation of £100.00 under LGA 1972 S137 should be made since participation was to the benefit of parish residents involved and would also increase the profile of the Council itself.

57/08 LALC CONFERENCE 2008

It was resolved that no member would be attending the above mentioned conference.

58/08 TRAINING

It was resolved that Cllr Coward should attend the training module provided by the County Training Partnership covering Finance and Planning to be held on the 19th July 2008 at a cost of £30.00.

59/08 LEA GALA

Members were asked to confirm expenditure on 'balloons and gas' of approx £80.00 for use in connection with the Council representation at the Lea Gala 2008.

It was resolved that the above expenditure should be confirmed.

60/08 LALC AGM 1ST NOVEMBER 2008

Members were asked to consider sending 'two' voting representatives to the forthcoming LALC AGM and also consider the submission of resolutions for discussion and debate by attending delegates.

It was resolved that Cllrs Helvin and Oliver should attend the above AGM.

61/08 LANCASHIRE FIRE AND RESCUE SERVICES

Members were asked to consider inviting a member of the local Community Fire Safety Team to address this Council at a future meeting

It was resolved that a member of the local Community Fire Safety Team should be invited to address this Council at a future meeting.

62/08 NEXT MEETING

The next meeting will be held on Monday the 30th June 2008.